

Proposed Controlled Activity Application Form

Under the provisions of the Airport's Act 1996 and the Airport's (Protection of Airspace) Regulations 1996, Melbourne Airport's airspace has been declared as Prescribed Airspace. This means that it must be protected from physical and non-physical intrusions for the safe arrival and departure of aircraft.

Please use this form to submit a proposed activity for assessment by Melbourne Airport. To ensure that a timely assessment can be conducted, please make sure that the following sections are accurate and complete.

Applications that may result in an intrusion into Melbourne Airport's Prescribed Airspace will require additional assessments from Airservices Australia and the Civil Aviation Safety Authority (CASA). Once those assessments have been received, it may be necessary to source an approval from the Department of Infrastructure, Transport, Regional Development, Communications and the Arts. It should be noted that this process can take **approximately 4 months** depending on the level of complexity and agency workload.

PROPONENT DETAILS *(Organisation proposing to conduct the activity)*

Proponent:	
Contact Name:	
Contact Phone Number:	
Contact email address:	

APPLICANT DETAILS *(If different to proponent)*

Applicant:	
Contact Name:	
Contact Phone Number:	
Contact email address:	
Position:	

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PROPOSED ACTIVITY DETAILS				
Proposed activity:	Structure: <input type="checkbox"/>	Building: <input type="checkbox"/>	Crane: <input type="checkbox"/>	
Purpose of Activity:				
Is this a permanent structure / building:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	N/A: <input type="checkbox"/>	
Proposed maximum height - include any antennas etc. (m AHD):				
If the proposed activity is for a crane to construct a building , will the building intrude into prescribed airspace?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	N/A: <input type="checkbox"/>	Unsure: <input type="checkbox"/>
Location: Physical address:				
Proposed operating start date (dd/mm/yyyy):				
Proposed operating end date (dd/mm/yyyy):				
Proposed activity type:	Short term (<3 months): <input type="checkbox"/>	Long term (=>3 months): <input type="checkbox"/>		
Proposed operating hours: <i>MTWTFSS</i> <i>hh:mm – hh:mm</i>				
Associated Consent / PERCOW application no.: <i>(on airport works)</i>				
Does this activity affect Essendon Airport?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	Unsure: <input type="checkbox"/>	

ASSOCIATED BUILDING DETAILS	
Precise location: <i>(Provided in MGA94 coordinates)</i>	
Proposed maximum height (m AHD): <i>(including antennas, chimney etc)</i>	

ASSOCIATED CRANE DETAILS		
Is the crane fixed or mobile?	Fixed: <input type="checkbox"/>	Mobile: <input type="checkbox"/>
Precise location: <i>(Provided in MGA94 coordinates)</i>		
Boom radius:		
Proposed maximum height (m AHD):		
Describe marking or lighting installed on the crane:		
Can the boom / mobile crane be lowered?		
If yes, how long does it take?		
Does the crane have a backup power and reporting capability if power fails?		

ASSOCIATED DRAWINGS / FILES (EXCEL, PDF, CAD, KMZ/KML) <i>Please list any associated files/drawings that accompany this submission.</i>

Signature

Date

APPLICATION SUBMISSION

Once completed, please submit your application to airspaceprotection@melair.com.au.

Please ensure to attach any associated files as listed above to your submission.