Sign 1

	EMERGENCIES AT MELBOURNE AIRPORT JUNE 2011
INCIDENT	**ACTION**
FIRE OR SMOKE DISCOVERED	In case of fire – alert the Fire Service by: • using one of the red break glass fire alarms • calling the Fire Service on 9286 3199 • calling the Airport Coordination Centre on 9297 1601
ALERT TONE (Beep, Beep, Beep)	If you hear this tone: • follow your Wardens' directions, they know the safest exit route
EVACUATION TONE (Whoop, Whoop, Whoop)	If you hear this tone: • leave via the nearest safe emergency exit • go to the nominated evacuation assembly point • wait there until advised that you can return to the building
CRIMINAL ACTS	If you see a criminal act: • dial 000 and ask for the police, then advise the Airport Co-ordination Centre on 9297 1601

Melbourne Airport Co-ordination Centre Phone 9297 1601

Sign 2

	EMERGENCIES AT MELBOURNE AIRPORT JUNE 2011
INCIDENT	**ACTION**
UNATTENDED BAGGAGE	If you see an unattended item: • notify the Melbourne Airport Co-ordination Centre immediately on 9297 1601 **Do Not Touch or Move the Item**
MEDICAL EMERGENCIES	To summon help for medical emergencies • call the Airport Co-ordination Centre on 9297 1601 • provide basic details (eg. age, sex, nature of problem)
TELEPHONE THREATS (Bomb, Extortion, Other)	If you receive a threatening call: 1. don't hang up (even if they hang up) so that the line will remain open for tracing 2. ask questions (who, what, where, when) 3. record the details (time, specific threat, information about the caller, background noises) 4. on another phone, notify the police on 9247 3222, advise them of the threat and the need for a call trace 5. call Melbourne Airport Co-ordination Centre on 9297 1601 6. wait for further advice

Melbourne Airport Co-ordination Centre Phone 9297 1601

Issued June 2014 for display in all retail areas.
For additional or replacement copies please contact Retail Operations